

POTTON TOWN COUNCIL

Notice is hereby given that a **Meeting** of the **Environment Committee** will be held in the Community Centre on **Tuesday 16th July 2024** following a meeting of the Planning Committee which starts at 7pm.

All members of the Environment Committee - Cllr Charles Craig, Cllr John Day, Cllr Guy Horsfall and Cllr Robert Kett - are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:-

Dated 11th July 2024

Mr J. Whitehurst, Town Clerk

BUSINESS TO BE TRANSACTED

- 1. Election of Chairman**
- 2. Apologies for Absence**
- 3. Election of Vice-Chairman**
- 4. Declaration of Interest**
- 5. To review the Terms of Reference of the Environment Committee**
- 6. Minutes of the Environment Committee**
- 7. Minutes of Sub-Committees and Working Groups reporting to the Environment Committee**
- 8. Membership of Working Groups**
- 9. Feedback from Working Groups**
- 10. Volunteering**
- 11. To review the notes from the Cllrs Walkabout**
- 12. Grass Cutting**
- 13. Potton Trees**
- 14. Mill Lane Recreation Ground**
- 15. Henry Smith Playing Fields**
- 16. Tall Trees Public Open Space**
- 17. Signage**
- 18. Liaison with Planning and Management Committees**
- 19. Date of next meeting**

PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING