

## **POTTON TOWN COUNCIL**

Notice is hereby given that an **Extra-Ordinary Meeting** of **Potton Town Council** will be held on **Wednesday 2nd April 2025** in the **Community Centre, Brook End, Potton** following a Special Meeting of the Town Council which starts at 7pm.

All members of the Town Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated 26th March 2025

Mr J Whitehurst, Town Clerk

### **BUSINESS TO BE TRANSACTED**

1. **Apologies for absence**

To receive apologies for absence.

2. **Declaration of Interest**

This item is included on the agenda to enable members to declare new DPIs and also to draw attention to their stated DPIs and also any non-disclosable personal interests which they have declared under Potton Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.

[https://www.pottontowncouncil.co.uk/wp-content/uploads/2019/10/Code-of-Conduct\\_Adopted-June-2012.pdf](https://www.pottontowncouncil.co.uk/wp-content/uploads/2019/10/Code-of-Conduct_Adopted-June-2012.pdf)

Councillors are reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting.

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Disclosable Pecuniary Interest (DPI) and under Potton Town Council's Standing Orders must leave the room for the duration of all discussion on such items.

Members are reminded that declaring their registerable interests is a mandatory legal requirement within 28 days of taking up office. Please note the requirement to submit a new declaration of interest form for **all** Town and Parish Councillors from 5th May onwards, including those who are returning Members. To simplify this process Central Bedfordshire Council provides the following online e-form:- <https://www.centralbedfordshire.gov.uk/xfp/form/490>

3. **Public Participation Session**

4. **To consider the Town Council Draft Freedom of the Town Policy**

**PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING**